

Self-Sufficiency Program (SSP) Reference Form

(Applicant Name)

(Date)

This form cannot be completed by a friend or family member and must be completed by an individual who knows the applicant's educational plan and career goals.

This individual has completed a Pre-Application to the Self-Sufficiency Program (SSP) and has given your name as a personal reference. Please refer to the "What is SSP?" informational flyer for a description of the Self-Sufficiency Program. Answer the following questions as openly as possible to help us assess whether SSP is a good match for the individual given their strengths and needs. You may provide us with additional information regarding the applicant by attaching another sheet of paper to this reference form. Your reference form will remain confidential in the applicant's file and will be viewed only by staff and persons on the Selections Committee.

(Reference Name)

(Reference Signature)

(Agency / affiliation)

(Phone number)

How do you know the applicant?

How would you describe them as a student? an employee? a tenant? a parent? a client?

What do you consider as their current challenges and needs?

Describe their level of commitment and self-motivation.

What progress have you seen them make towards their educational and career goals?

Other Comments:

Please email, fax, or mail this form to Tafisi Suafai | email: tsuafai@hiphousing.org
HIP Housing 800 South Claremont #210, San Mateo, CA 94402
650-348-6660 x380 or FAX 650-348-0284

Confidentiality: Application information is confidential with some exceptions which are allowed or mandated by law including: if the applicant is a danger to self or others, suspected abuse or neglect of children or the elderly, by court order, or discussions with professionals for consultation.