# HUMAN INVESTMENT PROJECT, INC.

A California Nonprofit Public Benefit Corporation

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

June 30, 2019 and 2018

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# **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors Human Investment Project, Inc.

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Human Investment Project, Inc., a California non-profit public benefit corporation, which comprise the statement of financial position as of June 30, 2019 and 2018, and the related statement of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Human Investment Project, Inc. as of June 30, 2019 and 2018, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **INDEPENDENT AUDITOR'S REPORT (Continued)**

#### **Other Matters**

#### **Emphasis of Matter**

The financial statements of Human Investment Project, Inc. have been prepared without combining the financial statements of related entities under common control. Combined financial statements will also be issued and those statements are the general-purpose financial statements.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information, as required by the *California Department of Housing and Community Development and the California Housing Finance Agency*, is presented for purposes of additional analysis, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated October 1, 2019 on our consideration of Human Investment Project, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Human Investment Project, Inc.'s internal control over financial reporting and compliance.

Spiteri, narasky : Daly LLP

Moraga, California October 1, 2019

# HUMAN INVESTMENT PROJECT, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2019 and 2018

|  |     | 2019               | 2018 |                  |
|--|-----|--------------------|------|------------------|
| ASSETS   |     |                    |      |                  |
| Current assets   | *   |                    | *    |                  |
| Cash and cash equivalents                                      | \$  | 797,720            | \$   | 1,516,561        |
| Designated cash and deposits, current portion (Note B)         |     | 119,443            |      | 50,544           |
| Investments (Note C)   |     | 2,799,318          |      | 963,205          |
| Tenant rents and other receivables                             |     | 93,220             |      | 64,582           |
| Grants and contracts receivable                                |     | 211,277            |      | 96,682           |
| Receivable from affiliates                                     |     | 233,372            |      | 692,396          |
| Developer fee receivable                                       |     | 52,183             |      | 528,315          |
| Prepaid expenses   |     |                    |      | 58,289           |
| Total current assets   |     | 4,306,533          |      | 3,970,574        |
| Long-term assets   |     |                    |      |                  |
| Designated cash and deposits, net of current portion (Note B)  |     | 432,639            |      | 586,751          |
| Property and equipment, net (Note D)                           |     | 1,230,617          |      | 1,260,522        |
| Investment in partnerships (Note E)                            |     | 5,474,666          |      | -                |
| Notes receivable, including interest (Note F)                  |     | 3,731,955          |      | 322,695          |
| Total long-term assets   |     | 10,869,877         |      | 2,169,968        |
| Total assets   | \$  | 15,176,410         | \$   | 6,140,542        |
| LIABILITIES AND NET ASS  | ETS |                    |      |                  |
| Current liabilities  | \$  | 206 996            | \$   | 166 509          |
| Accounts payable and accrued expenses<br>Payable to affiliates | Ф   | 206,886<br>247,530 | ф    | 166,598<br>2,356 |
| Tenant security deposits                                       |     | 16,645             |      | 2,330<br>14,255  |
|  |     |                    |      |                  |
| Total current liabilities                                      |     | 471,061            |      | 183,209          |
| Long-term liabilities  |     |                    |      |                  |
| Notes payable (Note G)   |     | 833,156            |      | 833,156          |
| Accrued interest - notes payable                               |     | 149,815            |      | 167,849          |
| Total long-term liabilities                                    |     | 982,971            |      | 1,001,005        |
| Total liabilities  |     | 1,454,032          |      | 1,184,214        |
| Net assets   |     |                    |      |                  |
| Net assets with donor restrictions                             |     | 875,510            |      | 394,846          |
| Net assets without donor restrictions                          |     | 12,846,868         |      | 4,561,482        |
| Total net assets   |     | 13,722,378         |      | 4,956,328        |
| Total liabilities and net assets                               | \$  | 15,176,410         | \$   | 6,140,542        |

The accompanying notes are an integral part of these financial statements.

# HUMAN INVESTMENT PROJECT, INC. STATEMENTS OF ACTIVITIES Years Ended June 30, 2019 and 2018

|  | 2019          | 2018         |  |
|--|---------------|--------------|--|
| Net assets without donor restrictions                          |               |              |  |
| Support and revenue  |               |              |  |
| Support  |               |              |  |
| Government grants and contracts                                | \$ 391,375    | \$ 411,756   |  |
| Contributions from affiliates                                  | 195,664       | 1,073,192    |  |
| Grants, contributions and fundraising                          | 545,832       | 1,850,429    |  |
| Net assets released from donor restrictions                    | 938,251       | 320,224      |  |
| Total support  | 2,071,122     | 3,655,601    |  |
| Revenue  |               |              |  |
| Rental property revenue  | 199,789       | 129,550      |  |
| Supportive services fees                                       | 32,775        | 23,709       |  |
| Asset management fees  | 33,582        | 14,318       |  |
| Interest and investment income                                 | 136,392       | 46,994       |  |
| Miscellaneous income   | 348,804       | 13,099       |  |
| Total revenue  | 751,342       | 227,670      |  |
| Total support and revenue                                      | 2,822,464     | 3,883,271    |  |
| Expenses   |               |              |  |
| Program services   |               |              |  |
| Rental property operations                                     | 170,909       | 167,099      |  |
| Supportive services programs                                   | 1,882,916     | 1,697,900    |  |
| Fundraising  | 568,426       | 475,394      |  |
| Management and general   | 319,009       | 244,855      |  |
| Unallocated payments to affiliates                             | 131,114       | 185,000      |  |
| Total expenses   | 3,072,374     | 2,770,248    |  |
| Change in net assets without donor restrictions                | (249,910)     | 1,113,023    |  |
| Net assets with donor restrictions                             |               |              |  |
| Government grants and contracts                                | 1,000         | 13,500       |  |
| Grants, contributions and fundraising                          | 1,417,915     | 582,650      |  |
| Net assets released from donor restrictions                    | (938,251)     | (320,224)    |  |
| Change in net assets with donor restrictions                   | 480,664       | 275,926      |  |
| Proceeds received in excess of assets transferred to affiliate | 8,535,296     | -            |  |
| Net assets - beginning of year                                 | 4,956,328     | 3,567,379    |  |
|  |               |              |  |
| Net assets - end of year                                       | \$ 13,722,378 | \$ 4,956,328 |  |

The accompanying notes are an integral part of these financial statements.

### HUMAN INVESTMENT PROJECT, INC. STATEMENTS OF FUNCTIONAL EXPENSES Years Ended June 30, 2019 and 2018

|                                       | 2019 |                  |    |           |             |             |             |           |            |           |          |           |
|---------------------------------------|------|------------------|----|-----------|-------------|-------------|-------------|-----------|------------|-----------|----------|-----------|
|                                       |      | Program Services |    |           |             | Unallocated |             |           |            |           |          |           |
|                                       |      | upportive        | _  | Rental    | _           |             |             | anagement |            | yments to |          | Total     |
|                                       |      | Services         | P  | roperties | Fundraising |             | and General |           | Affiliates |           | Expenses |           |
| Salaries, payroll taxes, and benefits | \$   | 1,114,165        | \$ | 21,159    | \$          | 352,801     | \$          | 293,805   | \$         | -         | \$       | 1,781,930 |
| Rent expense                          |      | 174,718          |    | -         |             | 57,051      |             | 14,263    |            | -         |          | 246,032   |
| Administrative expenses               |      | 457,013          |    | 21,353    |             | 46,760      |             | 10,462    |            | -         |          | 535,588   |
| Utilities                             |      | -                |    | 22,750    |             | -           |             | -         |            | -         |          | 22,750    |
| Operating and maintenance             |      | 615              |    | 42,431    |             | -           |             | -         |            | -         |          | 43,046    |
| Taxes and insurance                   |      | 3,258            |    | 17,449    |             | 1,113       |             | 479       |            | -         |          | 22,299    |
| Depreciation                          |      | 25,936           |    | 33,832    |             | -           |             | -         |            | -         |          | 59,768    |
| Interest and other financial expenses |      | -                |    | 11,918    |             | -           |             | -         |            | -         |          | 11,918    |
| Resident service expenses             |      | 107,211          |    | 17        |             | -           |             | -         |            | -         |          | 107,228   |
| Fundraising expenses                  |      | -                |    | -         |             | 110,701     |             | -         |            | -         |          | 110,701   |
| Donation to affiliate                 |      |                  |    | -         |             | -           |             | _         |            | 131,114   |          | 131,114   |
| Total expenses                        | \$   | 1,882,916        | \$ | 170,909   | \$          | 568,426     | \$          | 319,009   | \$         | 131,114   | \$       | 3,072,374 |
| -                                     |      |                  | _  |           |             |             |             |           | _          |           | _        |           |

|                                       | 2018         |            |             |             |             |              |  |  |  |
|---------------------------------------|--------------|------------|-------------|-------------|-------------|--------------|--|--|--|
|                                       |              | n Services |             | Unallocated |             |              |  |  |  |
|                                       | Supportive   | Rental     |             | Management  | Payments to | Total        |  |  |  |
|                                       | Services     | Properties | Fundraising | and General | Affiliates  | Expenses     |  |  |  |
| Salaries, payroll taxes, and benefits | \$ 1,123,533 | \$ 19,193  | \$ 300,958  | \$ 220,689  | \$ -        | \$ 1,664,373 |  |  |  |
| Rent expense                          | 121,444      | 7,047      | 26,444      | 6,611       | -           | 161,546      |  |  |  |
| Administrative expenses               | 301,885      | 22,783     | 45,139      | 17,295      | -           | 387,102      |  |  |  |
| Utilities                             | -            | 23,961     | -           | -           | -           | 23,961       |  |  |  |
| Operating and maintenance             | -            | 23,251     | -           | -           | -           | 23,251       |  |  |  |
| Taxes and insurance                   | 4,223        | 10,384     | -           | 260         | -           | 14,867       |  |  |  |
| Depreciation                          | 32,828       | 48,452     | -           | -           | -           | 81,280       |  |  |  |
| Interest and other financial expenses | -            | 11,918     | -           | -           | -           | 11,918       |  |  |  |
| Resident service expenses             | 113,987      | 110        | -           | -           | -           | 114,097      |  |  |  |
| Fundraising expenses                  | -            | -          | 102,853     | -           | -           | 102,853      |  |  |  |
| Donation to affiliate                 |              |            |             | -           | 185,000     | 185,000      |  |  |  |
| Total expenses                        | \$ 1,697,900 | \$ 167,099 | \$ 475,394  | \$ 244,855  | \$ 185,000  | \$ 2,770,248 |  |  |  |

The accompanying notes are an integral part of these financial statements.

### HUMAN INVESTMENT PROJECT, INC. STATEMENTS OF CASH FLOWS Years Ended June 30, 2019 and 2018

|  | 2019 |             |    | 2018        |  |  |
|--|------|-------------|----|-------------|--|--|
| CASH FLOWS FROM OPERATING ACTIVITIES                     |      |             |    |             |  |  |
| Change in net assets                                     | \$   | 230,754     | \$ | 1,388,949   |  |  |
| Adjustments to reconcile change in net assets            |      |             |    |             |  |  |
| to net cash provided by operating activities:            |      |             |    |             |  |  |
| Depreciation and amortization                            |      | 59,768      |    | 81,280      |  |  |
| In-kind donation of property and equipment               |      | -           |    | (1,002,113) |  |  |
| Unrealized gain on investments                           |      | (75,100)    |    | (26,654)    |  |  |
| (Increase) decrease in assets:                           |      |             |    |             |  |  |
| Tenant rents and other receivables                       |      | (28,638)    |    | (20,489)    |  |  |
| Grants and contracts receivable                          |      | (114,595)   |    | 110,543     |  |  |
| Receivable from affiliates                               |      | 459,024     |    | 677,151     |  |  |
| Developer fee receivable                                 |      | 528,315     |    | -           |  |  |
| Prepaid expenses   |      | 6,106       |    | 32,811      |  |  |
| Investment in partnerships                               |      | (339,370)   |    | -           |  |  |
| Notes receivable interest                                |      | (9,260)     |    | (9,260)     |  |  |
| Increase (decrease) in liabilities:                      |      |             |    |             |  |  |
| Accounts payable and accrued expenses                    |      | 40,288      |    | (4,330)     |  |  |
| Payable to affiliates                                    |      | 245,174     |    | (105,549)   |  |  |
| Tenant security deposits                                 |      | 2,390       |    | 7,558       |  |  |
| Accrued interest - notes payable                         |      | (18,034)    |    | 11,918      |  |  |
| Net cash provided by operating activities                |      | 986,822     |    | 1,141,815   |  |  |
| CASH FLOWS FROM INVESTING ACTIVITIES                     |      |             |    |             |  |  |
| (Deposits to) releases from restricted cash and deposits |      | 85,213      |    | 825,482     |  |  |
| Purchases of investments, net                            |      | (1,761,013) |    | (610,922)   |  |  |
| Purchase of property and equipment                       |      | (29,863)    |    | (44,736)    |  |  |
| Distribution from partnership                            |      | 3,400,000   |    | -           |  |  |
| Advance for note receivable                              |      | (3,400,000) |    | -           |  |  |
| Net cash used by investing activities                    |      | (1,705,663) |    | 169,824     |  |  |
| Net increase (decrease) in cash and cash equivalents     |      | (718,841)   |    | 1,311,639   |  |  |
| Cash and cash equivalents - beginning of year            |      | 1,516,561   |    | 204,922     |  |  |
| Cash and cash equivalents - end of year                  | \$   | 797,720     | \$ | 1,516,561   |  |  |

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# SUPPLEMENTARY CASH FLOW INFORMATION:

Schedule of noncash investing and financing transactions:

#### NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF ACCOUNTING POLICIES

Human Investment Project, Inc. (HIP Housing), was formed as a California nonprofit public benefit corporation in 1992, with a mission to improve housing conditions and life skills of people in need through programs, property development, redevelopment and management. HIP Housing provides affordable housing opportunities for those who live, or wish to live, in San Mateo County. HIP Housing receives contributions, including grants, and sponsors construction and management of low-and moderate-income housing projects.

A summary of the significant accounting policies applied in the preparation of the accompanying financial statements is as follows:

#### 1. Basis of Presentation and Accounting

The accompanying financial statements have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America (GAAP). Support and revenues are recorded in the period when earned and expenses when incurred, regardless of the timing of payments. In addition, the financial position and activities are presented on the basis of net assets without donor restrictions and net assets with donor restrictions predicated on the existence of any donor-imposed restrictions.

The board of directors of HIP Housing shares common directors with HIP Housing Development Corporation (HHDC), a California nonprofit public benefit corporation, which sponsors construction and management of low- and moderate-income housing projects in San Mateo County. The board of directors of HIP also shares common directors with HIP Housing Affordable Ventures, Inc.(HHAV), a California nonprofit public benefit corporation, whose purpose is to benefit and support HIP Housing.

HIP Housing's financial statements do not include the assets, liabilities, revenue or expenses of the related organizations. The financial statements of HIP Housing have been prepared without combining the financial statements of related entities under common control. Combined financial statements will also be issued and those statements are the general-purpose financial statements of the primary reporting entity.

#### 2. Cash and Cash Equivalents and Concentrations of Credit Risk

Cash is defined as cash in demand deposits and cash on hand. Not included as cash for purposes of the statement of cash flows are funds restricted as to their use, regardless of liquidity, such as property operating accounts, tenant security deposits, replacement reserves, and operating reserves.

Cash equivalents are highly liquid investments that are readily convertible to known amounts of cash. Generally, money market accounts and investments with original maturities of three months or less qualify as cash equivalents.

As of June 30, 2019 and 2018, HIP Housing has deposits in excess of federally insured limits. HIP Housing has not experienced losses in such accounts and believes it is not exposed to any significant risk of loss.

### NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF ACCOUNTING POLICIES (Continued)

### 3. <u>Designated Cash and Deposits</u>

Designated cash and deposits includes rental property operating accounts, replacement reserves, operating reserves, tenant security deposits, and other reserves required to be segregated by a regulatory agency or the board of directors.

### 4. <u>Investments – Fair Value</u>

Generally accepted accounting principles establish a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of HIP Housing. Unobservable inputs, if any, reflects HIP Housing's assumption about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 – Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that HIP Housing has the ability to access at measurement date. Valuation adjustments and block discounts are not applied to Level 1 securities. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these securities does not entail a significant degree of judgement.

Level 2 – Valuations based on significant inputs that are observable, either directly or indirectly or quoted prices in markets that are not active, that is, markets in which there are few transactions, the prices are not current or price quotations vary substantially either over time or among market makers.

Level 3 – Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

The availability of valuation techniques and observable inputs can vary from security to security and is affected by a wide variety of factors, including the type of security, whether the security is new and not yet established in the marketplace, and other characteristics particular to the transaction. To the extent that valuation is based on models or inputs that are less observable or unobservable in the market, the determination of fair value requires more judgement.

Those estimated values do not necessarily represent the amounts that may be ultimately realized due to the occurrence of future circumstances that cannot be reasonably determined. Because of the inherent uncertainty of valuation, those estimated values may be materially higher or lower than the values that would have been used had a ready market for the securities existed.

### 5. <u>Allowances for Uncollectible Accounts Receivable</u>

HIP Housing records an allowance for doubtful collections based on a review of outstanding receivables, existing economic conditions or specific situations. HIP elects to record bad debt for tenant rents receivable using the direct write-off method. GAAP requires that the allowance method be used to reflect bad debts. However, the effect of the use of the direct write-off method is not materially different from the result that would be obtained had the allowance method been followed.

### NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF ACCOUNTING POLICIES (Continued)

### 6. Property and Equipment

Property and equipment is stated at cost as of the date of acquisition or construction. The cost of maintenance and repairs are charged to operations when incurred. All major replacements and betterments are capitalized.

Depreciation is provided in amounts sufficient to relate the cost or fair market value of depreciable assets to operations over their estimated useful lives using the straight-line method, 15 - 27.5 years for buildings and improvements and five to seven years for office furniture and equipment.

In accordance with GAAP, HIP Housing reviews its investment in real estate for impairment whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. Recoverability is measured by a comparison of the carrying amount of the real estate to the future net undiscounted cash flow expected to be generated by the rental property including any estimated proceeds from the eventual disposition of the real estate. If the real estate is considered to be impaired, the impairment to be recognized is measured at the amount by which the carrying amount of the real estate exceeds the fair value of such property. There was no impairment loss recognized in the years ended June 30, 2019 and 2018.

### 7. Donated Assets

Donated marketable securities and other noncash donations except for in-kind donations for services are recorded as contributions at their estimated fair values at the date of donation.

### 8. <u>Fair Value of Financial Assets and Liabilities</u>

The carrying amounts of cash and cash equivalents, designated cash and deposits approximate fair value due to the relatively short-term maturity of these instruments. It is not practicable for management to estimate the fair value of accounts and notes receivable, notes payable, equity investments and financial guarantees because of the nature of such instruments and lack of readily available market information for financial instruments with similar terms.

# 9 Advertising Costs

Advertising costs are charged to operations when incurred.

### 10. Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

### NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF ACCOUNTING POLICIES (Continued)

### 11. <u>Revenue Recognition</u>

#### **Contributions Revenue**

Contributions are recognized as revenue when they are unconditionally promised. Noncash contributions are recorded at their estimated fair value when received. Contributions to be received after one year are discounted at an appropriate discount rate when material. Grants represent contributions if resource providers receive no value in exchange for the assets transferred. Contributions are recorded at their fair value as support with donor restrictions or support without donor restrictions, depending on the absence or existence of donor-imposed restrictions as applicable. When a restriction expires, that is, when a stipulated time restriction ends or purpose restrictions and reported in the statements of activities as net assets released from restrictions. Contributions restricted for the purpose of long-lived assets are reported as support without donor restrictions when expended for that purpose in the individual financial statements of each affiliated entity, but may be reported as net assets with donor restrictions in the financial statements.

### **Rental Housing Revenue**

Revenue from resident fees, rents and services is recognized in the period rendered. Rental income is shown at its maximum gross potential. Vacancy loss and concessions are shown as a reduction of rental income. Rental units occupied by employees are included in rental income and as an expense of operations. Most of the rental income is received under short-term residential leases.

### 12. Functional Allocation of Expenses

The costs of providing program services and supporting services have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expense by nature. Accordingly, certain costs have been allocated among program services and supporting services based on estimates of employees' time incurred and on usage of resources. Program services include all expenses relating to development, management of properties, and resident services. Supporting services consist of management and general expenses and unallocated payments to affiliates.

### 13. Income Taxes

HIP Housing has received tax-exempt status under IRC Section 501(c)(3) and the California Franchise Tax Board under the Revenue and Taxation Code 23701(d).

HIP Housing believes that they have appropriate support for any tax positions taken, and as such, do not have any uncertain tax positions that are material to the financial statements. HIP Housing's federal and state information and income tax returns for the years 2015 through 2018 are subject to examination by regulatory agencies, generally for three years and four years after they were filed for the federal and state returns, respectively.

### NOTE A - NATURE OF ACTIVITIES AND SUMMARY OF ACCOUNTING POLICIES (Continued)

#### 14. <u>Risks and Uncertainties</u>

HIP Housing is subject to various risks and uncertainties in the ordinary course of business that could have adverse impacts on its operating results and financial condition. Future operations could be affected by changes in the economy or other conditions in the geographical area where the corporation is located or by changes in federal, state and/or local low-income housing subsidies or the demand for such housing.

HIP Housing is vulnerable to the inherent risks associated with revenue that is substantially dependent on government funding, public support, and contributions. The continued growth and well-being of HIP Housing is contingent upon successful achievement of its long-term revenue-raising goals.

#### 15. <u>Subsequent Events</u>

Subsequent events were evaluated through October 1, 2019, which is the date the financial statements were available to be issued.

#### 16. <u>Change in Accounting Principles</u>

During the year ended June 30, 2019, HIP Housing adopted the provisions of Accounting Standards Update 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities* (ASU 2016-14). The update addresses the complexity and understandability of net asset classifications, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. HIP Housing has adjusted the presentation of these financial statements accordingly. The ASU 2016-14 has been applied on a retrospective basis.

### NOTE B – DESIGNATED CASH AND DEPOSITS

As of June 30, designated cash and deposits consist of the following:

|  | <br>2019                 | 2018              |
|--|--------------------------|-------------------|
| Rental property operating funds<br>Tenant security deposits and reserves | \$<br>119,443<br>432,639 | 50,544<br>586,751 |
| Total designated cash and deposits                                       | 552,082                  | 637,295           |
| Less: current portion  | <br>(119,443)            | (50,544)          |
| Non-current portion  | \$<br>432,639            | 586,751           |

#### NOTE C – INVESTMENTS

HIP Housing's investments measured at fair value on a recurring basis as of June 30, and the fair value hierarchy of the valuation techniques utilized by HIP to determine fair values are as follows:

|                              |                             | Quoted Prices   |  |  |  |
|------------------------------|-----------------------------|---|--|--|--|
|                              |                             | in Active   |  |  |  |
|                              |                             | Markets for   |  |  |  |
|                              |                             | Identical Assets  |  |  |  |
|                              | Cost as of                  | (Level 1)   |  |  |  |
|                              | June 30, 2019               | June 30, 2019   |  |  |  |
| Fixed income                 | \$ 1,425,518                | \$ 1,443,800  |  |  |  |
| Domestic equity securities   | 389,333                     | 392,015   |  |  |  |
| Exchange traded funds (ETFs) | 881,065                     | 963,503   |  |  |  |
| Total investments            | \$ 2,695,916                | \$ 2,799,318  |  |  |  |
|                              | Cost as of<br>June 30, 2018 | Quoted Prices<br>in Active<br>Markets for<br>Identical Assets<br>(Level 1)<br>June 30, 2018 |  |  |  |
| Fixed income                 | \$ 475,641                  | \$ 467,885  |  |  |  |
| Domestic equity securities   | 105,966                     | 119,027   |  |  |  |
| Exchange traded funds (ETFs) | 355,885                     | 376,293   |  |  |  |
| Total investments            | \$ 937,492                  | \$ 963,205  |  |  |  |

The following presents investments by category at fair value as of June 30:

|                             | 2019            | 2018 |         |  |
|-----------------------------|-----------------|------|---------|--|
| Fixed income:               |                 |      |         |  |
| US treasury notes           | \$<br>601,188   | \$   | 99,516  |  |
| Bond funds                  | 506,391         |      | 295,332 |  |
| Corporate bonds             | 336,221         |      | 73,037  |  |
| Total fixed income          | \$<br>1,443,800 | \$   | 467,885 |  |
|                             |                 |      |         |  |
| Domestic Equity Securities: |                 |      |         |  |
| Communication services      | \$<br>56,979    | \$   | -       |  |
| Consumer staples            | 57,018          |      | 9,367   |  |
| Energy                      | 68,963          |      | 26,446  |  |
| Financials                  | 30,745          |      | 12,504  |  |
| Health care                 | 20,268          |      | 10,626  |  |
| Industrials                 | 25,687          |      | 12,791  |  |
| Information technology      | <br>132,355     |      | 47,293  |  |
| Total equity securities     | \$<br>392,015   | \$   | 119,027 |  |

#### NOTE D - PROPERTY AND EQUIPMENT

As of June 30, property, equipment, and accumulated depreciation consist of the following:

| <br>2019        | 2018   |
|-----------------|--|
| \$<br>836,000   | 836,000  |
| 1,326,469       | 1,326,469  |
| <br>401,834     | 371,970  |
| <br>2,564,303   | 2,534,439  |
| <br>(1,333,686) | (1,273,917)  |
| \$<br>1,230,617 | 1,260,522  |
| \$              | \$ 836,000<br>1,326,469<br>401,834<br>2,564,303<br>(1,333,686) |

#### NOTE E - INVESTMENT IN PARTNERSHIP

HIP Housing holds a 99% limited partner interest in Redwood Oaks Associates, L.P., a California limited partnership (ROA). During the year ended June 30, 2019, ROA sold property and equipment to Redwood Oaks Associates II, L.P., a California limited partnership (ROA II), affiliated to HIP Housing through HHDC who serves as the managing partner in the general partner in the partnership.

Proceeds received in excess of assets transferred to affiliate amounted to \$8,621,511 of which \$8,535,296 is allocable to HIP Housing from which HIP Housing received a distribution of \$3,400,000. As of June 30, 2019, the value of HIP Housing's investment in the partnership is \$5,474,666.

### NOTE F – NOTES RECEIVABLE

Notes receivable in the amount of \$200,000 due from HHDC bears interest at a simple rate of 4.63% per annum, requires annual payments to the extent of annual surplus cash generated by the real property located at 11 Delaware Street owned by HHDC, and matures March 15, 2035. As of June 30, 2019 and 2018, accrued interest receivable totals \$131,955 and \$122,695, respectively.

Notes receivable in the amount of \$3,400,000 due from ROA II is non-interest bearing and secured by the real property located at 330 Redwood Avenue in Redwood City, California owned by ROA II. Annual payment from available cash flow are required and all unpaid principal is due in full on December 31, 2076.

#### NOTE G - NOTES PAYABLE

Deferred loans payable to various government agencies and lenders, see detail below, are either non-interest bearing or bear simple interest at rates ranging from 3% to 4.63%, and have varying maturity dates through 2072. Payments are either payable from available residual receipts or surplus cash or are deferred until maturity with the option to renew. For the years ended June 30, 2019 and 2018, interest expense totaled \$11,918 and \$11,918, respectively. As of June 30, 2019 and 2018, accrued deferred interest totaled \$149,815 and 167,849, respectively.

| County of San Mateo                                      | \$<br>129,451 |
|--|---------------|
| City of San Carlos                                       | 293,962       |
| California Department of Housing & Community Development | 300,856       |
| Related parties (unsecured)                              | <br>108,887   |
| Total notes payable                                      | \$<br>833,156 |

Principal payments for the next five years are subject to changes in net cash flow, which is a contingency that cannot reasonably be estimated. Additional detail on notes payable are included in the supplemental information on page 24.

### NOTE H -NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restriction carry the following restrictions:

|                     |       | 2019          |    |              |              |             |             |         |  |  |
|---------------------|-------|---------------|----|--------------|--------------|-------------|-------------|---------|--|--|
|                     |       | Balance       |    |              | Re           | leased from |             | Balance |  |  |
|                     | Begin | nning of year | C  | ontributions | Restrictions |             | End of year |         |  |  |
| Purpose restricted: |       |               |    |              |              |             |             |         |  |  |
| Housing Opportunity | \$    | 149,619       | \$ | -            | \$           | (85,109)    | \$          | 64,510  |  |  |
| Self-Sufficiency    |       | 15,000        |    | 385,000      |              | (185,000)   |             | 215,000 |  |  |
| Home Sharing        |       | 51,837        |    | 32,250       |              | (58,087)    |             | 26,000  |  |  |
| Other programs      |       | 55,640        |    | 36,265       |              | (41,905)    |             | 50,000  |  |  |
| Time restricted     |       | 122,750       |    | 965,400      |              | (568,150)   |             | 520,000 |  |  |
| Total               | \$    | 394,846       | \$ | 1,418,915    | \$           | (938,251)   | \$          | 875,510 |  |  |

|                     |                   | 2018    |               |         |    |             |             |         |  |  |  |  |  |
|---------------------|-------------------|---------|---------------|---------|----|-------------|-------------|---------|--|--|--|--|--|
|                     |                   | Balance |               |         | Re | leased from |             | Balance |  |  |  |  |  |
|                     | Beginning of year |         | Contributions |         | R  | estrictions | End of year |         |  |  |  |  |  |
| Purpose restricted: |                   |         |               |         |    |             |             |         |  |  |  |  |  |
| Housing Opportunity | \$                | 39,264  | \$            | 190,000 | \$ | (79,645)    | \$          | 149,619 |  |  |  |  |  |
| Self-Sufficiency    |                   | -       |               | 114,000 |    | (99,000)    |             | 15,000  |  |  |  |  |  |
| Home Sharing        |                   | 51,487  |               | 88,150  |    | (87,800)    |             | 51,837  |  |  |  |  |  |
| Other programs      |                   | 6,669   |               | 81,250  |    | (32,279)    |             | 55,640  |  |  |  |  |  |
| Time restricted     |                   | 21,500  |               | 122,750 |    | (21,500)    |             | 122,750 |  |  |  |  |  |
| Total               | \$                | 118,920 | \$            | 596,150 | \$ | (320,224)   | \$          | 394,846 |  |  |  |  |  |

### NOTE H -NET ASSETS WITH DONOR RESTRICTIONS (Continued)

# NOTE I - RELATED PARTY TRANSACTIONS

### **Receivable from Affiliates**

As of June 30, 2019 and 2018, HIP Housing has a receivable from HHAV for cash advances totaling \$26,648 and \$70,000, respectively.

As of June 30, 2019, HIP Housing has a receivable from Redwood Oaks Associates II, L.P., a California limited partnership, related to HIP Housing by common members on the Board of Directors of the sole member of the General Partner for cash advances totaling \$150,000.

As of June 30, 2019, HIP Housing has a receivable from properties owned by affiliated entities totaling \$8,824 for reimbursement of workers compensation premium.

### Asset Management Fee

HIP Housing earns asset management fees from rental properties owned by HHDC and HHAV. For the years ended June 30, 2019 and 2018, asset management fee earned totaled \$33,582 and \$14,318, respectively, of which \$47,900 and \$14,318 is receivable as of June 30, 2019 and 2018.

### Payable to Affiliates

During the year ended June 30, 2018, HIP Housing received excess reimbursements of costs from Edgewater Isle Associates, L.P., a California limited partnership, related to HIP Housing by common members on the Board of Directors of the General Partner, totaling \$2,356.

During the year ended June 30, 2019, HIP Housing has a payable of \$290,138 to HHDC for funds advanced from HHDC of \$103,500 and excess contributions received of \$144,030.

### NOTE I - RELATED PARTY TRANSACTIONS (Continued)

#### **Contributions from Affiliates**

During the year ended June 30, 2018, HHAV contributed \$608,078 to support HIP Housing's mission.

During the year ended June 30, 2019 and 2018, HHDC contributed \$615,664 and \$465,114 to support HIP Housing's mission.

#### **Donation to Affiliates**

During the years ended June 30, 2019 and 2018, HIP Housing donated \$131,114 and \$185,000 to HHDC and HHAV.

### **Property Management Fees**

The properties owned by HIP Housing are managed by HHAV. For the year ending June 30, 2019 and 2018, management fees paid to HHAV totaled \$8,938 and \$7,578, respectively.

### NOTE J – RETIREMENT PLAN

HIP Housing has a defined contribution pension plan that covers employees at least 21 years of age with either one-year of service or previous employment in the nonprofit or health or social service field within a three-year period immediately preceding employment with HIP Housing. The plan requires employer contributions equal to 3% of covered payroll, with an additional 2% if an employee saves 4% towards the plan. Total contributions made to the plan for the years ended June 30, 2019 and 2018 totaled \$66,938 and \$60,462, respectively.

### NOTE K – COMMITMENTS

HIP Housing leases land from the City of Redwood City at the site of the Pine-Middlefield residential facility. The lease is for a term of 49 years at ten dollars per year. The use of the land is restricted for the construction, operation, and maintenance of a home providing shared living which will be available for very low-income persons, as more fully described in the lease agreement.

HIP Housing leases land from the City of Redwood City at the site of the Hilton Street Project. The lease commenced on September 1991 for a term of 49 years at 10 dollars per year. The use of the land is restricted to operating and maintenance of a home providing shared living that will be affordable to low and very low income, and small families as defined in California Health and Safety Code Sections 50079.5 and/or 50105.

Management has determined the fair value of these leases to be nominal due to the restrictions on the use of the land. Management also has determined the fair value of these leases to be nominal as similar agencies enter into similar leasing arrangements with similar public benefit corporations and nonprofit organizations in an effort to proliferate affordable housing within those agencies' jurisdictions.

#### NOTE L – LIQUIDITY AND AVAILABILITY

As of June 30, 2019, HIP Housing has \$1,335,589 of financial assets available for general expenditures within one year of the balance sheet date consisting of the following:

| Cash and cash equivalents          | \$<br>797,720   |
|------------------------------------|-----------------|
| Tenant rents and other receivables | 93,220          |
| Grants and contracts receivable    | 211,277         |
| Receivable from affiliates         | <br>233,372     |
|                                    |                 |
| Total                              | \$<br>1,335,589 |

Financial assets include amounts that will be used to pay accounts payable, accrued expenses and other distributions from operating cash flow, if any, in the subsequent year. None of the financial assets are subject to grantor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date.

HIP Housing's liquidity management policy requires the maintenance of 120 days of operating cash, which is defined as operating revenue minus operating expenses, in its general fund operating account. To help manage unanticipated liquidity needs, HIP Housing has an investment fund with a balance of \$2,799,318 as of June 30, 2019.

# SUPPLEMENTARY INFORMATION

# HUMAN INVESTMENT PROJECT, INC. DETAILED SCHEDULE OF FINANCIAL POSITION June 30, 2019 with Comparative Totals for June 30, 2018

|  | 2019 |            |    |            |    |             |    |            | 2018 |           |
|--|------|------------|----|------------|----|-------------|----|------------|------|-----------|
|  |      | ASSETS     | 5  |            |    |             |    |            |      |           |
|  |      |            |    | Rental     | I  | Eliminating |    |            |      |           |
|  |      | HIP        |    | Properties |    | Entries     |    | Total      |      | Total     |
| Current assets                                       |      |            |    |            |    |             |    |            |      |           |
| Cash and cash equivalents                            | \$   | 797,720    | \$ | -          | \$ | -           | \$ | 797,720    | \$   | 1,516,561 |
| Designated cash and deposits, current portion        |      | -          |    | 119,443    |    | -           |    | 119,443    |      | 50,544    |
| Investments  |      | 2,799,318  |    | -          |    | -           |    | 2,799,318  |      | 963,205   |
| Tenant rents and other receivables                   |      | 83,743     |    | 17,117     |    | (7,640)     |    | 93,220     |      | 64,582    |
| Grants and contracts receivable                      |      | 211,277    |    | -          |    |             |    | 211,277    |      | 96,682    |
| Receivable from affiliates                           |      | 262,935    |    | 478        |    | (30,041)    |    | 233,372    |      | 692,396   |
| Developer fee receivable                             |      | -          |    | -          |    | -           |    | -          |      | 528,315   |
| Prepaid expenses                                     |      | 51,754     |    | 429        |    |             |    | 52,183     |      | 58,289    |
| Total current assets                                 |      | 4,206,747  |    | 137,467    |    | (37,681)    |    | 4,306,533  |      | 3,970,574 |
| Long-term assets                                     |      |            |    |            |    |             |    |            |      |           |
| Designated cash and deposits, net of current portion |      | 222,708    |    | 209,931    |    | -           |    | 432,639    |      | 586,751   |
| Property and equipment, net                          |      | 86,198     |    | 1,144,419  |    | -           |    | 1,230,617  |      | 1,260,522 |
| Investment in partnerships                           |      | 5,474,666  |    | -          |    | -           |    | 5,474,666  |      | -         |
| Notes receivable, including interest                 |      | 3,731,955  |    | -          |    | -           |    | 3,731,955  |      | 322,695   |
| Total long-term assets                               | _    | 9,515,527  |    | 1,354,350  | _  | -           |    | 10,869,877 |      | 2,169,968 |
| Total assets   | \$   | 13,722,274 | \$ | 1,491,817  | \$ | (37,681)    | \$ | 15,176,410 | \$   | 6,140,542 |

# HUMAN INVESTMENT PROJECT, INC. DETAILED SCHEDULE OF FINANCIAL POSITION (Continued) June 30, 2019 with Comparative Totals for June 30, 2018

|                                       |               | 20           | )19          |               | 2018         |
|---------------------------------------|---------------|--------------|--------------|---------------|--------------|
| LIA                                   | BILITIES AND  | NET ASSETS   |              |               |              |
|                                       |               | Rental       |              |               |              |
|                                       | HIP           | PRPerties    | Eliminations | Total         | Total        |
| Current liabilities                   |               |              |              |               |              |
| Accounts payable and accrued expenses | \$ 200,048    | \$ 6,838     | \$ -         | \$ 206,886    | \$ 166,598   |
| Payable to affiliates                 | 244,030       | 41,181       | (37,681)     | 247,530       | 2,356        |
| Tenant security deposits              | -             | 16,645       | -            | 16,645        | 14,255       |
| Total current liabilities             | 444,078       | 64,664       | (37,681)     | 471,061       | 183,209      |
| Long-term liabilities                 |               |              |              |               |              |
| Notes payable                         | -             | 833,156      | -            | 833,156       | 833,156      |
| Accrued interest - notes payable      | -             | 149,815      |              | 149,815       | 167,849      |
| Total long-term liabilities           |               | 982,971      |              | 982,971       | 1,001,005    |
| Total liabilities                     | 444,078       | 1,047,635    | (37,681)     | 1,454,032     | 1,184,214    |
| Net assets                            |               |              |              |               |              |
| Net assets with donor restrictions    | 875,510       | -            | -            | 875,510       | 394,846      |
| Net assets without donor restrictions | 12,402,686    | 444,182      | -            | 12,846,868    | 4,561,482    |
| Total net assets                      | 13,278,196    | 444,182      | -            | 13,722,378    | 4,956,328    |
| Total liabilities and net assets      | \$ 13,722,274 | \$ 1,491,817 | \$ (37,681)  | \$ 15,176,410 | \$ 6,140,542 |

# HUMAN INVESTMENT PROJECT, INC. DETAILED SCHEDULE OF ACTIVITIES Year Ended June 30, 2019 with Comparative Totals for the Year Ended June 30, 2018

|  | 2019 |            |    |                      |     |           |    | 2018       |    |           |
|--|------|------------|----|----------------------|-----|-----------|----|------------|----|-----------|
|  |      | HIP        |    | Rental<br>Properties | Eli | minations |    | Total      |    | Total     |
| Net assets without donor restrictions                          |      |            |    |                      |     |           |    |            |    |           |
| Support and Revenue  |      |            |    |                      |     |           |    |            |    |           |
| Support  |      |            |    |                      |     |           |    |            |    |           |
| Government grants and contracts                                | \$   | 391,375    | \$ | -                    | \$  | -         | \$ | 391,375    | \$ | 411,756   |
| Contributions from affiliates                                  |      | 195,664    |    | -                    |     | -         |    | 195,664    |    | 1,073,192 |
| Grants, contributions and fundraising                          |      | 545,832    |    | -                    |     | -         |    | 545,832    |    | 1,850,429 |
| Net assets released from donor restrictions                    |      | 938,251    |    | -                    |     | -         |    | 938,251    |    | 320,224   |
| Total support  |      | 2,071,122  |    | -                    |     | -         |    | 2,071,122  |    | 3,655,601 |
| Revenue  |      |            |    |                      |     |           |    |            |    |           |
| Rental property revenue  |      | -          |    | 204,889              |     | (5,100)   |    | 199,789    |    | 129,550   |
| Supportive services fees                                       |      | 54,375     |    | -                    |     | (21,600)  |    | 32,775     |    | 23,709    |
| Asset management fees  |      | 36,702     |    | -                    |     | (3,120)   |    | 33,582     |    | 14,318    |
| Interest and investment income                                 |      | 135,332    |    | 1,060                |     | -         |    | 136,392    |    | 46,994    |
| Miscellaneous income   |      | 344,103    |    | 4,701                |     | -         |    | 348,804    |    | 13,099    |
| Total revenue  |      | 570,512    |    | 210,650              |     | (29,820)  |    | 751,342    |    | 227,670   |
| Total support and revenue                                      |      | 2,641,634  |    | 210,650              |     | (29,820)  |    | 2,822,464  |    | 3,883,271 |
| Expenses   |      |            |    |                      |     |           |    |            |    |           |
| Program services   |      |            |    |                      |     |           |    |            |    |           |
| Rental property operations                                     |      | -          |    | 195,629              |     | (24,720)  |    | 170,909    |    | 167,099   |
| Supportive services programs                                   |      | 1,888,016  |    | -                    |     | (5,100)   |    | 1,882,916  |    | 1,697,900 |
| Fundraising and advocacy                                       |      | 568,426    |    | -                    |     | -         |    | 568,426    |    | 475,394   |
| Management and general   |      | 319,009    |    | -                    |     | -         |    | 319,009    |    | 244,855   |
| Unallocated payments to affiliates                             |      | 131,114    |    | -                    |     | -         |    | 131,114    |    | 185,000   |
| Total expenses   |      | 2,906,565  |    | 195,629              |     | (29,820)  |    | 3,072,374  |    | 2,770,248 |
| Change in net assets without donor restrictions                |      | (264,931)  |    | 15,021               |     | -         |    | (249,910)  |    | 1,113,023 |
| Net assets with donor restrictions                             |      |            |    |                      |     |           |    |            |    |           |
| Government grants and contracts                                |      | 1,000      |    | -                    |     | -         |    | 1,000      |    | 13,500    |
| Grants, contributions and fundraising                          |      | 1,417,915  |    | -                    |     | -         |    | 1,417,915  |    | 582,650   |
| Net assets released from donor restrictions                    |      | (938,251)  |    | -                    |     | -         |    | (938,251)  |    | (320,224) |
| Change in net assets with donor restrictions                   |      | 480,664    |    |                      |     | -         |    | 480,664    | _  | 275,926   |
| Proceeds received in excess of assets transferred to affiliate |      | 8,535,296  |    | _                    |     | _         |    | 8,535,296  |    | -         |
| Net assets - beginning of year                                 |      | 4,527,167  |    | 429,161              |     | -         |    | 4,956,328  |    | 3,567,379 |
| Net assets - end of year                                       | \$   | 13,278,196 | \$ | 444,182              | \$  | -         | \$ | 13,722,378 | \$ | 4,956,328 |

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTAL SCHEDULE OF NOTES PAYABLE June 30, 2019 and 2018

| Interest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableInterest<br>PayableUnsecured note payable to the County of San Mateo is non-interest<br>bearing<br>and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June<br>2024.InterestInterest<br>InterestInterest<br>InterestInterestInterestInterest payable to the Difter<br>County of San Mateo S   |  | 2019 |         |    | 2018      |    |         |    |           |  |
|--|--|------|---------|----|-----------|----|---------|----|-----------|--|
| Community Development bears simple annual interest of 3% and requires annual payments from net cash flow as defined in the Regulatory Agreement. Unpaid principal and interest is due in full in February 2036. $\$$ 138,247 $\$$ 300,856 $\$$ 159,173 $\$$ 300,856 Unsecured note payable to HHDC is non-interest bearing and due in full nue 2047. $$138,247$ $\$$ 318,741 $$159,173$ $\$$ 300,856 $$159,173$ $\$$ 300,856 $$159,173$ $\$$ 300,856 $$159,173$ $\$$ 300,856 $$159,173$ $\$$ 300,856 $$159,173$ $\$$ 300,856 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $\$$ 318,741 $$159,173$ $$159,1$ | Hilton Street  |      |         |    | Principal |    |         |    | Principal |  |
| due in full June 204717,885-17,885Total notes payable on Hilton Street\$138,247 \$318,741\$159,173 \$318,741Cedar StreetNote payable to the County of San Mateo is non-interest<br>bearing and requires annual payments from surplus cash as<br>defined in the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full<br>in February 2025.\$-\$\$129,451Note payable to the City of San Carlos is non-interest bearing<br>and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June<br>2024293,962-293,962Total notes payable on Cedar Street\$-\$423,413\$-\$423,413Pine StreetS-\$\$11,568 \$62,472\$8,676 \$62,472Unsecured note payable to HHDC bears simple annual<br>interest of 4.63% and requires annual payments from net cash<br>fow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in<br>February 2036.\$11,568 \$62,472\$8,676 \$62,472Unsecured note payable to HHDC is non-interest bearing and<br>due in full June 204728,530-28,530-28,530  | Community Development bears simple annual interest of 3% and requires annual payments from net cash flow as defined in the Regulatory Agreement. Unpaid principal and interest is            | \$   | 138,247 | \$ | 300,856   | \$ | 159,173 | \$ | 300,856   |  |
| Cedar StreetNote payable to the County of San Mateo is non-interest<br>bearing and requires annual payments from surplus cash as<br>defined in the Regulatory Agreement with the County of San<br>Mateo and City of San Carlos. Unpaid principal is due in full<br>in February 2025.\$-\$129,451\$-\$129,451Note payable to the City of San Carlos is non-interest bearing<br>and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June<br>2024293,962-293,962Total notes payable on Cedar Street\$-\$423,413\$-\$423,413Pine StreetUnsecured note payable to HHDC bears simple annual<br>interest of 4.63% and requires annual payments from net cash<br>flow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in<br>February 2036.\$11,568\$62,472\$8,676\$62,472Unsecured note payable to HHDC is non-interest bearing and<br>due in full June 204728,530-28,530-28,530  |  |      | -       |    | 17,885    |    | -       |    | 17,885    |  |
| Note payable to the County of San Mateo is non-interest<br>bearing and requires annual payments from surplus cash as<br>defined in the Regulatory Agreement with the County of San<br>Mateo and City of San Carlos. Unpaid principal is due in full<br>in February 2025.\$129,451\$-\$129,451Note payable to the City of San Carlos is non-interest bearing<br>and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June<br>2024.\$-\$129,451\$-\$129,451Total notes payable on Cedar Street\$-\$423,413\$-\$423,413Pine StreetUnsecured note payable to HHDC bears simple annual<br>interest of 4.63% and requires annual payments from net cash<br>flow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in<br>February 2036.\$11,568\$62,472\$8,676\$62,472Unsecured note payable to HHDC is non-interest bearing and<br>due in full June 204728,530-28,530-28,530   | Total notes payable on Hilton Street   | \$   | 138,247 | \$ | 318,741   | \$ | 159,173 | \$ | 318,741   |  |
| bearing and requires annual payments from surplus cash as<br>defined in the Regulatory Agreement with the County of San<br>Mateo and City of San Carlos. Unpaid principal is due in full<br>in February 2025. \$ - \$ 129,451 \$ - \$ 129,451<br>Note payable to the City of San Carlos is non-interest bearing<br>and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June<br>2024 <u>293,962</u> - <u>293,962</u><br>Total notes payable on Cedar Street <u>\$ - \$ 423,413</u> <u>\$ - \$ 423,413</u><br>Pine Street<br>Unsecured note payable to HHDC bears simple annual<br>interest of 4.63% and requires annual payments from net cash<br>flow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in<br>February 2036. \$ 11,568 \$ 62,472 \$ 8,676 \$ 62,472<br>Unsecured note payable to HHDC is non-interest bearing and<br>due in full June 2047 <u>28,530</u> <u>- 28,530</u>  | Cedar Street   |      |         |    |           |    |         |    |           |  |
| and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June<br>2024. $-293,962$ $-293,962$<br>Total notes payable on Cedar Street $\frac{-1}{2}$ $423,413$ $\frac{-1}{2}$ $423,413$<br><b>Pine Street</b><br>Unsecured note payable to HHDC bears simple annual<br>interest of 4.63% and requires annual payments from net cash<br>flow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in<br>February 2036. $\$$ $11,568$ $\$$ $62,472$ $\$$ $8,676$ $\$$ $62,472$<br>Unsecured note payable to HHDC is non-interest bearing and<br>due in full June 2047. $-28,530$ $-28,530$  | bearing and requires annual payments from surplus cash as<br>defined in the Regulatory Agreement with the County of San<br>Mateo and City of San Carlos. Unpaid principal is due in full     | \$   | -       | \$ | 129,451   | \$ | -       | \$ | 129,451   |  |
| Pine Street     Unsecured note payable to HHDC bears simple annual interest of 4.63% and requires annual payments from net cash flow as defined in the Regulatory Agreement with the County of San Mateo. Unpaid principal and interest is due in full in February 2036.   \$ 11,568 \$ 62,472 \$ 8,676 \$ 62,472     Unsecured note payable to HHDC is non-interest bearing and due in full June 2047.   - 28,530 - 28,530  | and requires annual payments from surplus cash as defined in<br>the Regulatory Agreement with the County of San Mateo and<br>City of San Carlos. Unpaid principal is due in full in June     |      | _       |    | 293,962   |    | -       |    | 293.962   |  |
| Unsecured note payable to HHDC bears simple annual interest of 4.63% and requires annual payments from net cash flow as defined in the Regulatory Agreement with the County of San Mateo. Unpaid principal and interest is due in full in February 2036. \$ 11,568 \$ 62,472 \$ 8,676 \$ 62,472<br>Unsecured note payable to HHDC is non-interest bearing and due in full June 2047 28,530 - 28,530  | Total notes payable on Cedar Street  | \$   | -       | \$ | 423,413   | \$ | -       | \$ | 423,413   |  |
| interest of 4.63% and requires annual payments from net cash<br>flow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in<br>February 2036. \$ 11,568 \$ 62,472 \$ 8,676 \$ 62,472<br>Unsecured note payable to HHDC is non-interest bearing and<br>due in full June 2047 28,530 - 28,530   |  |      |         |    |           |    |         |    |           |  |
| due in full June 2047. - 28,530 - 28,530   | interest of 4.63% and requires annual payments from net cash<br>flow as defined in the Regulatory Agreement with the County<br>of San Mateo. Unpaid principal and interest is due in full in | \$   | 11,568  | \$ | 62,472    | \$ | 8,676   | \$ | 62,472    |  |
| Total notes payable on Pine Street     \$ 11,568 \$ 91,002     \$ 8,676 \$ 91,002  |  |      | -       |    | 28,530    |    | -       |    | 28,530    |  |
|  | Total notes payable on Pine Street   | \$   | 11,568  | \$ | 91,002    | \$ | 8,676   | \$ | 91,002    |  |

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTARY NET CASH FLOW CALCULATION FOR OWNED PROPERTIES Year Ended June 30, 2019

|                                   | Chilco         | Cedar        | Hilton       | Pine         |
|-----------------------------------|----------------|--------------|--------------|--------------|
| Operating Revenue                 |                |              |              |              |
| Rental property revenue           | \$<br>34,459   | \$<br>63,027 | \$<br>44,398 | \$<br>63,005 |
| Interest and other income         | 1,285          | 916          | 1,944        | 1,616        |
| Less restricted interest          | <br>-          | <br>(89)     | <br>(727)    | <br>(238)    |
| Total operating revenue           | <br>35,744     | <br>63,854   | <br>45,615   | <br>64,383   |
| Operating Expenses                |                |              |              |              |
| Salaries                          | 4,807          | 5,100        | 5,610        | 5,599        |
| Administrative                    | 4,365          | 6,981        | 6,573        | 6,607        |
| Utilities                         | 2,573          | 10,922       | 3,677        | 4,869        |
| Operating and maintenance         | 9,024          | 12,159       | 10,526       | 11,434       |
| Taxes and insurance               | 11,985         | 1,849        | 1,962        | 1,656        |
| Supportive services               | 3,800          | 7,000        | 4,800        | 6,000        |
| Total operating expenses          | <br>36,554     | <br>44,011   | <br>33,148   | <br>36,165   |
| Other Items                       |                |              |              |              |
| Capital expenditures              | 16,800         | -            | -            | -            |
| Deposits to replacement reserve   | -              | 3,030        | 2,142        | 4,000        |
| Releases from replacement reserve | -              | (1,950)      | -            | -            |
| Deposits to operating reserve     | <br>-          | <br>-        | <br>868      | <br>-        |
| Total other items                 | <br>16,800     | <br>1,080    | <br>3,010    | <br>4,000    |
| Net cash flow                     | \$<br>(17,610) | \$<br>18,763 | \$<br>9,457  | \$<br>24,218 |

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTARY INNFORMATION REQUIRED BY CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HILTON PROJECT No. 91-FHDP-002 Years Ended June 30, 2019 and 2018

# SCHEDULES OF OPERATING REVENUES

|               |   | 2019 |          | 2018 |          |
|---------------|---|------|----------|------|----------|
|               | Rent Revenue                            |      |          |      |          |
| 5120          | Tenant rents                            | \$   | 7,046    | \$   | 7,200    |
| 5121          | Tenant assistance payments              |      | 50,926   | _    | 46,820   |
| 5100T         | Gross rent potential                    |      | 57,972   |      | 54,020   |
|               | Vacancies                               |      |          |      |          |
| 5220          | Apartments                              |      | (13,574) |      | (15,360) |
| 5250          | Concessions                             |      | -        |      | -        |
| 5200T         | Total vacancies                         |      | (13,574) |      | (15,360) |
| 5152N         | Net rental revenue                      |      | 44,398   |      | 38,660   |
|               | Financial revenue                       |      |          |      |          |
| 5440          | Financial revenue - replacement reserve |      | 727      |      | 363      |
| 5400T         | Total financial revenue                 |      | 727      |      | 363      |
|               | Other revenue                           |      |          |      |          |
| 5910          | Laundry income                          |      | 232      |      | 412      |
| 5920          | Tenant charges                          |      | 985      |      | 512      |
| 5900T         | Total other revenue                     |      | 1,217    |      | 924      |
| 5000T         | Total revenue                           |      | 46,342   |      | 39,947   |
| <b>SCHEDU</b> | LES OF OPERATING EXPENSES               |      |          |      |          |
| 1             | Administrative expenses                 |      |          |      |          |
| 6311          | Office supplies                         |      | 42       |      | 327      |
| 6312          | Office rent                             |      | -        |      | 2,163    |
| 6320          | Property management fees                |      | 2,348    |      | 2,134    |
| 6320          | Asset managemetn fees                   |      | 720      |      | -        |
| 6330          | Manager's salary                        |      | 2,708    |      | 3,525    |
| 6340          | Legal fees                              |      | 9        |      | 27       |
| 6350          | Audit fees                              |      | 2,520    |      | 3,167    |
| 6351          | Accounting services                     |      | 547      |      | 576      |
| 6311          | Telephone and answering service         |      | 55       |      | 106      |
| 6390          | Bank service charges                    |      | 5        |      | 14       |
| 6390          | Seminars and training                   |      | 87       |      | 178      |
| 6390          | Supportive service expenses             |      | 4,800    |      | 5,000    |
| 6390          | Miscellaneous administrative            |      | 240      |      | 376      |
|               | Total administrative expenses           |      | 14,081   |      | 17,593   |

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTARY INNFORMATION REQUIRED BY CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HILTON PROJECT No. 91-FHDP-002 Years Ended June 30, 2019 and 2018

### SCHEDULES OF OPERATING EXPENSES (Continued)

|       |  | 2019 |        | 2018 |          |
|-------|--|------|--------|------|----------|
|       | Utilities                                    |      |        |      |          |
| 6450  | Electricity                                  | \$   | 533    | \$   | 734      |
| 6451  | Water  |      | 1,473  |      | 3,312    |
| 6452  | Gas  |      | 800    |      | 1,584    |
| 6453  | Sewer  |      | 871    |      | 1,029    |
|       | Total utilities                              |      | 3,677  |      | 6,659    |
|       | Operating and maintenance                    |      |        |      |          |
| 6510  | Repairs payroll                              |      | 1,415  |      | 1,500    |
| 6515  | Repairs materials                            |      | 971    |      | 259      |
| 6520  | Janitorial contracts                         |      | 840    |      | -        |
| 6520  | Exterminating                                |      | 1,505  |      | 1,380    |
| 6520  | Ground contracts                             |      | 2,100  |      | 2,275    |
| 6520  | Repairs contract                             |      | 4,098  |      | 2,217    |
| 6525  | Trash removal                                |      | 1,012  |      | 1,100    |
| 6570  | Vehicle maintenance and repair               |      | -      |      | 25       |
| 6590  | Miscellaneous operating and maintenance      |      |        |      | 9        |
|       | Total operating and maintenance              | 1    | 1,941  |      | 8,765    |
|       | Taxes and insurance                          |      |        |      |          |
| 6711  | Payroll taxes                                |      | 353    |      | 327      |
| 6722  | Workers' compensation                        |      | 126    |      | 312      |
| 6723  | Health insurance and other employee benefits |      | 804    |      | 616      |
| 6720  | Property and liability insurance             |      | 1,962  |      | 1,640    |
| 6720  | Earthquake insurance                         |      | 204    |      | 191      |
|       | Total taxes and insurance                    |      | 3,449  |      | 3,086    |
|       | Financial expenses                           |      |        |      |          |
| 6820  | Interest expense - note payable              |      | 9,026  |      | 9,026    |
| 6800T | Total financial expenses                     |      | 9,026  |      | 9,026    |
| 6000  | Total cost of operations before depreciation | 4    | 42,174 |      | 45,129   |
| 5060T | Operating profit before depreciation         |      | 4,168  |      | (5,182)  |
| 6600  | Depreciation expense                         |      | 4,427  |      | 16,497   |
| 5060N | Operating loss                               | \$   | (259)  | \$   | (21,679) |

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTARY INNFORMATION REQUIRED BY CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HILTON PROJECT No. 91-FHDP-002 Years Ended June 30, 2019 and 2018

### CASH ON HAND AND IN BANK

|                                | <br>2019     | 2018 |        |  |
|--------------------------------|--------------|------|--------|--|
| Unrestricted accounts          |              |      |        |  |
| Operating and savings accounts | \$<br>17,892 | \$   | 2,497  |  |
| Restricted accounts            |              |      |        |  |
| Tenant security deposits       | 5,227        |      | 3,057  |  |
| Operating reserve              | 27,666       |      | 26,798 |  |
| Replacement reserve            | <br>44,584   |      | 60,175 |  |
| Total cash                     | \$<br>95,369 | \$   | 92,527 |  |

Tenant security deposits are held in a separate non-interest bearing bank account in the name of the Property.

#### **RESERVE FOR REPLACEMENTS**

In accordance with the HCD Regulatory Agreement, a replacement reserve account has been established to be used for the replacement of property. Releases from the replacement reserve must be approved by the HCD. Accordingly, restricted cash is held as follows:

|   | <br>2019     | 2018 |         |  |
|---|--------------|------|---------|--|
| Balance, July 1, 2018                   | \$<br>60,175 | \$   | 66,701  |  |
| Monthly deposits                        | 2,142        |      | 2,191   |  |
| Deposit prior year unauthorized release | 4,540        |      | -       |  |
| Interest earned                         | 727          |      | 363     |  |
| Releases (unauthorized)                 | (23,000)     |      | (4,540) |  |
| Releases (capital expenditures)         | <br>-        |      | (4,540) |  |
| Balance, June 30, 2019                  | \$<br>44,584 | \$   | 60,175  |  |

#### **RESERVE FOR OPERATIONS**

In accordance with the HCD Regulatory Agreement, an operating reserve account has been established to be used for the operating deficits of property. Releases from the operating reserve must be approved by the HCD. Accordingly, restricted cash is held as follows:

|                        | <br>2019     | <br>2018     |
|------------------------|--------------|--------------|
| Balance, July 1, 2018  | \$<br>26,798 | \$<br>25,959 |
| Deposits               | <br>868      | <br>839      |
| Balance, June 30, 2019 | \$<br>27,666 | \$<br>26,798 |

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTARY INNFORMATION REQUIRED BY CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HILTON PROJECT No. 91-FHDP-002 Year Ended June 30, 2019

# **CHANGES IN PROPERTY**

|                            |    | Cost         |    |           |                   |   |               |         |
|----------------------------|----|--------------|----|-----------|-------------------|---|---------------|---------|
|                            |    | Balance      |    |           |                   |   |               | Balance |
|                            | J  | July 1, 2018 |    | Additions | dditions Removals |   | June 30, 2019 |         |
| Buildings and improvements | \$ | 384,741      | \$ | -         | \$                | - | \$            | 384,741 |
| Furnishings and equipment  |    | 12,289       |    | -         |                   | - |               | 12,289  |
| Total property             | \$ | 397,030      | \$ | -         | \$                | - | \$            | 397,030 |
| Accumulated depreciation   | \$ | 372,706      |    | 4,427     |                   | - |               | 377,133 |

# ACCOUNTS PAYABLE AND ACCRUED EXPENSES

Accounts payable are payable to vendors which are due within 30 days of year end.

# **GROSS POTENTIAL RENTS**

|                              | 2019 |        | 2018 |        |
|------------------------------|------|--------|------|--------|
| Tenant rental payments       | \$   | 4,793  | \$   | 5,000  |
| Housing assistance payments  |      | 39,605 |      | 33,660 |
| Vacancy loss and concessions |      | 13,574 |      | 15,360 |
| Total gross potential rents  | \$   | 57,972 | \$   | 54,020 |

### **MANAGEMENT FEE**

Property management fee of \$2,348 was incurred during the year ending June 30, 2019 for services provided by HIP Housing Affordable Ventures, Inc.

# HUMAN INVESTMENT PROJECT, INC. SUPPLEMENTARY INNFORMATION REQUIRED BY CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HILTON PROJECT No. 91-FHDP-002 Year Ended June 30, 2019

# SURPLUS CASH/ NET CASH FLOW

In accordance with the HCD Regulatory Agreement, net cash flow and distributions is calculated as follows:

| Operating income                         |               |              |
|--|---------------|--------------|
| Total income                             | \$<br>46,342  |              |
| Less interest on reserves                | <br>(727)     |              |
| Adjusted operating income                |               | \$<br>45,615 |
| Operating expenses                       |               | <br>(33,148) |
| Adjusted net income                      |               | 12,467       |
| Other activity                           |               |              |
| Deposits to replacement reserve          | \$<br>(2,142) |              |
| Deposits to operating reserve            | <br>(868)     |              |
| Total other activity                     |               | <br>(3,010)  |
| Net operating cash flow                  |               | \$<br>9,457  |
| Net cash flow available for distribution |               |              |
| HCD maximum distribution                 | \$<br>232     |              |
| HCD deferred loan payment                | <br>9,225     |              |
|  | <br>          | \$<br>9,457  |

# SPITERI, NARASKY & DALEY, LLP Certified Public Accountants 1024 Country Club Drive, Moraga, California 94556 (925) 376-2195

#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Human Investment Project, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Human Investment Project, Inc., a California nonprofit public benefit corporation, which comprise the statement of financial position as of June 30, 2019, and the related statement of activities and cash flows for the year then ended, and the related notes to the financial statement, and have issued our report thereon dated October 1, 2019.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Human Investment Project, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Associates' internal control. Accordingly, we do not express an opinion on the effectiveness of Human Investment Project, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Human Investment Project, Inc.'s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings, questioned costs, and recommendations as item 2019-001 that we consider to be a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Human Investment Project, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (Continued)

#### Human Investment Project, Inc.'s Response to Finding

Human Investment Project, Inc.'s response to the finding identified in our audit is described in the accompanying schedule of findings, questioned costs, and recommendations. Human Investment Project, Inc.'s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Human Investment Project, Inc.'s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Human Investment Project, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Spiteri, narasky : Daly LLP

Moraga, California October 1, 2019

# HUMAN INVESTMENT PROJECT, INC. SCHEDULE OF FINDINGS, QUESTIONED COSTS AND RECOMMENDATIONS Year Ended June 30, 2019

| Finding #:                                | 2019-001  |
|---|---|
| Questioned Costs:                         | N/A   |
| Condition:                                | Material audit adjustments were proposed during the audit and recorded to properly reflect significant and unusual transactions related to notes receivable and investments in partnerships.  |
| Criteria:                                 | Identification by the auditor of a material misstatement of the financial statements under<br>audit in circumstances that indicate that the misstatement would not have been detected by<br>the Corporation's internal control should be regarded as a material weakness in internal<br>controls. |
| Cause:                                    | Management's review process does not have sufficient controls to detect material misstatements to the financial statements resulting from significant and unusual transactions.   |
| Effect:                                   | The unadjusted financial statements were materially misstated.  |
| Recommendation:                           | We recommend that Management review their processes and procedures for identifying, capturing, and recording significant and unusual transactions.  |
| Reporting Views of Responsible Officials: | We will review our processes and procedures for identifying, capturing, and recording significant and unusual transactions. Modification to improve processes and procedures will be documented and distributed to our lenders, Board of Directors and auditors.                                  |

#### HUMAN INVESTMENT PROJECT, INC. CERTIFICATION OF OFFICERS Year Ended June 30, 2019

### **CERTIFICATION OF OFFICERS**

We, as officers of Human Investment Project, Inc., a California nonprofit public benefit corporation, hereby certify that we have examined the accompanying financial statements and supplementary data of Human Investment Project, Inc. as they pertain to the Hilton Project, as of and for the year ended June 30, 2019, and, to the best of our knowledge and belief, these financial statements and supplementary data are complete and accurate.

B w McVey

Don McVey

Board Treasurer

October 1, 2019 Date

Gina Ouinev

Board Member

October 1, 2019 Date

HUMAN INVESTMENT PROJECT, INC. Employer ID No. 94-2154614

### **CERTIFICATION OF MANAGEMENT AGENT**

I hereby certify that I have examined the accompanying financial statements and supplementary data of Human Investment Project, Inc. as they pertain to the Hilton Project, as of and for the year ended June 30, 2019, and, to the best of my knowledge and belief, these financial statements and supplementary data are complete and accurate.

Kate Comfort Harr

Kate Comfort Harr

**Executive Director** 

October 1, 2019 Date

HIP HOUSING AFFORDABLE VENTURES, INC. Employer ID No. 91-1868360